



## AP 5-100 – DIVISION ORGANIZATION

The Division's administrative organization is represented by a chart, (AP 5-101) that outlines the direction of authority and responsibility of all staff. Board policies direct all departments. The Superintendent of Schools is the Chief Executive Officer of the Board. It is the responsibility of the administration, under the leadership of the Superintendent of Schools, to administer the policies of the Board at all levels.

Staff refer matters requiring administrative action to their administrator and keep them informed of their activity by whatever means the person in charge deems appropriate. Staff at all levels are encouraged to positively use the channels for two way communication to develop the best possible educational and support services for our Division.

Revised: January 13, 2003